

OAIC Steering Committee

- Involved Immunization representatives (The Coalition)
- Fifteen maximum
- Includes Workgroup Leads and Lead Agency Representatives
- Nominated ad-hoc, or Workgroup creation
- Meeting Majority Vote

Duties

1. Guide OAIC Coordinator
2. Recruitment and Represent for OAIC and FOAIC
3. Enact Workplans
4. Make budget requests of DHS grant funds
5. Make budget requests of 'Friends' funds
6. Participate in Workgroups
7. Advocate evidence-based immunization practices
8. Act as expert resource on immunization issues

Friends of OAIC Board

- Nominated by Steering Committee
- Ten maximum
- Elections every three years or by Board appointment
- Quorum= 75% of Board vote, 75% to pass

Duties

1. Fundraise and Grantwrite
2. Oversee 'Friends' account
3. Audit Treasurer of 'Friends'
4. Ensure Compliance with 'Friends' Articles of Incorporation
5. Create and enforce FOAIC policies
6. Review and Approve 'Friends' expenditure requests
7. Guide OAIC Coordinator
8. Review and approve annual budget for DHS grant funds

OAIC Staff

- Employees of Oregon Public Health Immunization Program
- Provided by Immunization Program to facilitate community partnerships and bring stakeholders together on collaborative projects

1. Coordinate activities of OAIC
2. Support and facilitate Steering Committee activities
3. Support and facilitate Board activities
4. Oversee and Steward DHS funds
5. Ensure evidence-based immunization knowledge of OAIC
6. Ensure stability of OAIC